

Tennessee Entomological Society
Board of Directors Meeting via a Zoom video conference
July 24, 2018

Board Members present:

Pat Parkman, President and Local Arrangements Committee Chair
Steve Murphree, Secretary (2017-2019) and Membership Committee Chair
Steve Powell, Treasurer (2016-2018)
David Cook, President-elect, Program Committee Chair and Proclamation Committee Chair
Greg Wiggins, Past President and Nominations Committee Chair
Karla Adesso, Editor, Publications/Editorial Committee Chair and Constitution/Operating Procedures Committee Co-Chair

President Parkman called the meeting to order at 10:15 a.m. EST.

Parkman began the meeting by going over the Actions Items from the February 14, 2018 Board meeting.

Hot Topics - Parkman suggested a Medical/Veterinary topic. The spread of the Asian long-horned tick was suggested with Rebecca Trout-Fryxell as a possible speaker. Another suggestion was the spotted lanternfly with Frank Hale as a possible speaker.

Keynote speaker – President-elect and Program Chair David Cook indicated that he had been in contact with Nancy Adamson, pollinator conservation specialist located in North Carolina. Cook had heard her speak and highly recommended her. He had emailed the Xerces Society who suggested Adamson and both he and President Parkman have been in touch with her and learned that she is available to speak at the TES annual conference on October 4, 2018. It was suggested that Adamson's talk could be promoted to the public and a small fee could be charged. Others expressed concern that the reserved meeting room seating space would be somewhat limited. Parkman suggested that TES pay for her per diem/room and also stated that he will ask her to serve as a Student Paper Competition judge. Cook remarked that students will really enjoy her presentation and said that he will get a biography to include in the Call for Papers and on the annual conference page of the TES website.

Possible hotels - Parkman had contacted three hotels with which the University of Tennessee has a contract. However, he learned that the rate would be \$147/night plus tax as opposed to the \$98/night state rate. Adesso said that they have stayed at hotels north on I-75 for lower rates. It was agreed that there would be no designated hotel for the October 4-5 TES Annual Conference.

Firefly draft - Firefly Editor Karla Adesso has posted the latest issue on TES website. She asked how much longer TES will be allowed space on the UT EPP website. Parkman replied that TES is still there and will likely stay there.

T-shirts- Greg Wiggins said that a new order was made and Steve Powell has received the invoice. The price will remain at \$10 and more sizes will be available. The current inventory is: Small – 17, Medium – 18, Large – 18, X-large – 10 and XX-large – 4.

Treasurer's Report: Treasurer Steve Powell reported that \$6,980.91 brought forward from the last fiscal year. With \$20.00 deposited on July 23, 2018 the current total was \$7,000.91. Wiggins asked Powell if

he had received the latest t-shirt invoice (36 ordered to add to the 15 in stock). Powell emailed that he had the invoice for \$216.00 which he received on February 28, 2018. Parkman reminded those in attendance that Student Paper Competition award amounts will go up student paper competition cash awards from \$150.00 and \$75.00 to \$200.00 and \$100.00.

Parkman also reminded Board members of the door prize at the Annual Business Meeting (tickets and drawing for a tablet that will cost a few hundred dollars (ticket holder have to be there to win the tablet). Parkman agreed to purchase a tablet and get reimbursed later. He asked for guidance in the type of tablet to purchase. Wiggins suggested an iPad mini and Parkman said that he will add this information to the Call for Papers letter. Powell sent email that it had been determined at a previous meeting that a maximum of \$400 would be spent on the tablet.

Insect Festival – Committee member David Cook said that he plans to set up a large butterfly exhibit at the festival. Karla Adesso asked when the exhibits would be set up and Parkman replied that exhibitors will have access the evening of Wednesday, October 3rd for set up. Wiggins asked if anyone had talked with Jerome Grant about this towards recruiting area classes of children to come. Parkman replied that area schools do not have the same fall break as the University of Tennessee, Knoxville, but stated that an insurance liability still exists regarding bringing public school students on campus. It was suggested that the Insect Festival committee recruit home school student groups through the Knoxville area network. Wiggins and Cook supported this suggestion. Parkman will confirm the reserved space for the Insect Festival and ask Jerome Grant to make sure that he will have his display at the festival.

Annual Meeting – Parkman stated that he will send out the Call for Papers in early August. Cook indicated that he already has the Tennessee Entomology Week proclamations (3) from the Governor's office. Parkman will ask a University of Tennessee administrator to give the welcome, possibly DeWayne Shoemaker, the Department Chair of EPP. Cook indicated that he will obtain a Riker mount of a butterfly for a separate door prize. Cook will give tickets for the Riker butterfly mount to students in the Student Paper Competition.

President Parkman stated that there was no new business to vote upon at the meeting. It was then determined that the next Board meeting (the pre-meeting Board meeting) will take place on the Wednesday evening before the Annual Conference following set-up of the Insect Festival. Wiggins asked about the purpose of pre-meeting Board meeting. Murphree said it was to ensure that the Annual Conference was organized and also so that the slate of officers to be presented at the annual business meeting could be presented/discussed.

Greg Wiggins moved to adjourn the meeting; the motion was seconded by David Cook; the motion carried and the meeting was adjourned by Pat Parkman at 10:47 EDT.

Action Items:

1. Program Chair Cook and President Parkman will work together to plan a hot-topic speaker to be included in the Annual Conference program.
2. Program Chair Cook will obtain a biography from keynote speaker Nancy Adamson to be included in the Call for Papers and TES Annual Conference webpage.
3. President Parkman will purchase an iPad mini to be given as a door prize at the Annual Conference.
4. President Parkman will confirm the reserved space for the Insect Festival and ask Jerome Grant to make sure that he will have his display at the festival.

5. President Parkman will send out the Call for Papers in early August.
6. Program Chair Cook will obtain a Riker mount of a butterfly and make plans to give it to Student Paper Competition participants as a separate door prize.

Respectfully submitted by Steve Murphree, TES Secretary