**Tennessee Entomological Society**

**Pre-Meeting Board of Directors Meeting via Zoom video conference**

**October 3, 2018**

**Board Members present:**

Pat Parkman, President and Local Arrangements Committee Chair

Steve Murphree, Secretary (2017-2019) and Membership Committee Chair

Steve Powell, Treasurer (2016-2018)

David Cook, President-elect, Program Committee Chair and Proclamation Committee Chair

Greg Wiggins, Past President and Nominations Committee Chair

Frank Hale, Historian

Kaushayla Amarasekare, Awards Committee Chair

Karla Addesso, Editor, Publications/Editorial Committee Chair and Constitution/Operating Procedures Committee Co-Chair

President Parkman called the meeting to order at 10:05 a.m. EDT.

Parkman began the meeting by going over the actions items from the July 24, 2018 Board meeting. Pat indicated that all action items had been accomplished. He also stated that two undergraduate, nine graduate and six non-student papers would be presented at the 2018 annual meeting.

Insect Festival: Chair Jerome Grant had recently told Pat Parkman that he had 125 Blount County homeschoolers who would be coming to the festival, and that there had been interest from 400. The insect festival will be held in the Brehm Animal Science Building’s arena on the University of Tennessee Knoxville campus. Parking for the festival, as well as the annual meeting, will be in the CF lot between the Brehm Animal Science Building and Neyland Drive. Steve Powell asked if TES members will need to get parking passes. Pat Parkman replied that there was no need to obtain parking passes.

Annual Meeting: Pat Parkman stated that everything was set for the annual meeting. Parkman indicated that he will be producing certificates for student competition winners, and that awards checks would be written by Treasurer Steve Powell.

New for 2018 is a raffle for meeting attendees. David Cook offered to bring in raffle tickets since Parkman stated that he had had trouble finding these at area stores. Greg Wiggins said that he might also have tickets. Clete Youmans suggested that if no tickets could be found, a deck of cards could be purchased and each card could be torn in half.

Youmans stated that he will be providing snacks and soft drinks again this year and asked for help in setting up on Friday morning since he will have to leave the meeting early. Frank Hale asked Youmans if he had a coffee maker and Youmans replied that he did.

Parkman stated that, hopefully, annual meeting attendees would have a meal at Calhoun’s on the River on Thursday evening. Youmans stated that he would again pay for the student presenter meals. Parkman asked Wiggins when to tell Calhoun’s on the River that our party will arrive and provide a head count. Wiggins replied that Parkman could call them during the Thursday afternoon refreshment break. Kaushalya Amarasekare asked if we could, in the future, have separate student paper competitions for M.S. and Ph.D. students since we now have undergraduate and graduate categories. It was agreed that this suggestion will be considered for future meetings. Frank Hale pointed out that student presentations at the TES annual meeting had been good practice for SEB-ESA meetings. It was asked if there should be a window of time after a student graduates in which he/she could still present at the TES annual meeting. Greg Wiggins reported that at SEB-ESA, there is a 12 month window.

2019 Annual Meeting: Towards planning the 2019 annual meeting, Clete Youmans reported that October 10-11, 2019 is the University of Tennessee’s Fall Break but that a football game would be played on Saturday, October 12. David Cook asked about the Insect Festival, should the annual meeting be held in Nashville. Frank Hale noted insurance concerns when the insect festival is held away from the University of Tennessee, Knoxville campus. He also reported that the Ed Jones auditorium on the Ellington Agricultural Center campus in Nashville is still under renovation and would not will not be completed before next year’s TES annual meeting. Steve Murphree stated that there is a large homeschool community in Nashville that would attend an insect festival there. Clete Youmans said that he would check on Tennessee State University’s Farm facility by the Cumberland River later today and report at the annual meeting. Greg Wiggins said that a different venue would be nice and asked if Kaushalya Amarasekare would consider serving as Local Arrangements chair. Amarasekare said she would consider it and stated that Tennessee State University’s Fall Break schedule would not affect parking for both a Festival and the TES annual meeting.

Nominations Committee and Committee Assignments: Past President and Nominations committee chair Greg Wiggins sent out a draft in advance of this meeting with proposed officer nominees and blanks for 2019 committee assignments. Wiggins said that at least the chairs should be in place before the list was circulated at the annual meeting. Wiggins also stated that he had been in touch with Rebecca Trout Fryxell towards nominating her as the 2019 President-Elect/Program Chair. Frank Hale asked Wiggins to identify proposed chairs, which he did and made some changes. The updated committee list will be brought by Wiggins to the annual meeting.

Awards: Pat Parkman reported that the Harry E. Williams award recipient for 2018, Samantha Bussell, had been invited to the annual meeting to receive the award. Frank Hale indicated that he had been a judge this year and that there is a need for a better entomology curriculum; the current curriculum is primarily just about beekeeping.

Treasurer’s Report: Steve Powell reported that the Tennessee Entomological Society was in very good shape financially and stated that we could afford to pay for a more expensive outside speaker in future years. Powell went over the report he sent out to Board members by email on Tuesday (balance on hand as of October 3, 2018 of $7,000.91). Powell said that we had come out ahead even with extra expenses for student awards, etc., that were incurred at the 2017 annual meeting. Some discussion took place about new expenses for the 2018 annual meeting (e.g., Ipad mini raffle prize) but it was agreed that thecost was acceptable given current financial status of the society.

Greg Wiggins moved to adjourn the meeting; Hale seconded the motion; the motion carried. The meeting was adjourned at 9:37 a.m. EDT.

Respectfully submitted by Steve Murphree, TES Secretary