**Tennessee Entomological Society**

**Pre-Meeting Board of Directors Meeting**

**October 5, 2017**

**Board Members present:**

Greg Wiggins, President

Pat Parkman, President-Elect and Program Chair

Amy Dismukes, Past President

Steve Murphree, Secretary (2017-2019) and Membership Committee Chair

Steve Powell, Treasurer (2016-2018) and Predictions/Evaluations Committee Chair

Clete Youmans, Auditing Committee Chair

Frank Hale, Historian (2012-2018)

Karla Addesso, Member-at-Large and Publications/Editorial Committee Chair

The Board Meeting was held on Thursday, October 5, 2017 in the conference room of the TWRA Region II building on the Ellington Agricultural Center campus in Nashville.

President Greg Wiggins called the meeting to order at 10:10 a.m. CDT. He began by asking Secretary Steve Murphree for the minutes of the last TES Board meeting (July 27, 2017). Murphree distributed copies for review. Frank Hale moved and Pat Parkman seconded a motion to accept the minutes that were read; the motion was approved.

Treasurer Steve Powell stated that the financial condition had improved since the 2016 annual conference (total assets are over $6500.00). The income exceeded the disbursements this fiscal year. Steve Murphree moved and Karla Addesso seconded a motion to accept the Treasurer’s report, the motion carried.

Historian Frank Hale stated that he had a box of photos, etc. from Harry E. Williams that he would be sorting through towards scanning photos for the TES website and Facebook page.

**Committee Reports for the 2017 TES Annual Conference October 5-6, 2017**

**Auditing** –Chair Clete Youmans indicated that he would go over the books with Frank Hale and Treasurer Powell before the TES Annual Business Meeting is held on Friday morning.

**Awards**– Kevin Moulton was absent, recovering from an accidental injury. President-Elect Pat Parkman reported that he had made arrangements for 5 judges of the Student Paper Competitions, both undergraduate and graduate. Discussion followed regarding the number of awards per category to give (e.g, if ties were noted). Committee member John Skinner had given Pat Parkman the name of the 4-H Harry E. Williams award winner to announce at the Annual Business meeting. Amy Dismukes asked how those winners are selected. Frank Hale said that, in part, they were selected as University of Tennessee entomologists view projects around the state and suggest winner(s). Greg Wiggins asked about the judging criteria for the Harry E. Williams award and the Howard L. Bruer award. Steve Murphree reported that he had given Howard L. Bruer award entry forms to a student who had an entomology project at the Middle Tennessee Science and Engineering Fair but that the student had likely not completed the forms and submitted them to Awards Chair Kevin Moulton.

**Constitution/Operating Procedures** – Karla Addesso reported that she and Co-Chair Gray Haun had noticed sections that needed to be updated (e.g., officers’ names instead of position names). It was suggested that Jason Oliver and Karla Addesso co-chair the 2018 committee, make these corrections then get input from committee member Gray Haun.

**Insect Festival** –Chair Jerome Grant was absent. Committee member David Cook reported on renovations at the Ellington Agricultural Center, specifically that Ed Jones Auditorium will not be available for events another two years. This means that TES cannot hold an Insect Festival at Ed Jones until 2019. Greg Wiggins stated that the last Insect Festival was at UT Knoxville in October of 2013. David also reported on the very successful Butterfly Tent that he and Amy Dismukes had set up at the Tennessee State Fair and which had approximately 15,000 visitors. This was a unique educational experience which provided an opportunity for many connections with area teachers and nature center staff members. Cook said that the exhibit was also a lot of work (chrysalids, host plants, nectaring stations which attracted fruit flies, etc.) and that it had been advertised on interstate digital billboards.

**Local Arrangements** –Chair Frank Hale reported that some people went online to make reservations at the Baymont Inn (Brentwood) but did not get as good of a rate as by using the telephone process that had been communicated to the membership. The Thursday evening dinner will be at Chili’s restaurant (near the Baymont Inn). Frank had spoken Thursday morning with Clete Youmans who agreed to bring snacks, coffee and soft drinks, etc. to the meeting (provided by BASF).

**Membership**–Chair Steve Murphree reported that the membership committee had been active in inviting entomologists to the 2017 TES annual conference. The committee’s focus in 2017 had been to make contact with entomologists at all academic institutions in the state who had not previously attended a TES meeting by searching online department directories of faculty. This was in addition to contacting all members of the Entomological Society of America who live in Tennessee but who had not previously attended a TES meeting. Amy Dismukes asked who can be a TES member and inquired about Master Gardeners. According to the TES Constitution, anyone can be a member.

**Predictions/Evaluations**– Steve Powell said that he would give a report during Friday morning’s Annual Business Meeting at the annual conference and indicated that he had copies of his report ready to hand out to Board members and other attendees on Friday.

**Nominations** – Past President Amy Dismukes indicated that she would present nominees at the Annual Business Meeting on Friday morning.

**Proclamation** - Chair David Cook had submitted the updated information for the Entomology Week Proclamation and was impressed at how quickly this was handled. Cook has visited the Governor’s mansion and has come to know Bill and Chrissy Haslam and strengthen ties to the University of Tennessee. Frank Hale thanked David Cook for building those relationships. Pat Parkman reminded us that the Proclamation will be read at the Fri. morning business meeting rather than at the beginning of the TES meeting as had been done in past years.

**Program Committee** – President-Elect and Program Chair Pat Parkman was pleased to have a good number of student presenters, both undergraduate and graduate, in the Student Paper Competitions. The keynote speaker is present and TWRA AV support is available. Greg Wiggins relayed from Jerome Grant that Phillip Hensely’s 5:15 p.m. talk will not be given and it was agreed to move a second break to that slot. Past president Amy Dismukes will preside over the Student Paper Competition. It was agreed that there would be 10 minutes for talks, 2 minutes for questions, and 3 minutes for the judges.

**Publications/Editorial** –Chair Karla Addesso reported that Karen Vail had uploaded the 2016 issue of *The* *Firefly* to the TES website. Addesso had set up the format so that it will be less challenging in the future to complete and upload issues. Pat Parkman said that Karen Vail was concerned that the coming EPP website update might mean that TES could no longer have space there. Greg Wiggins suggested that we place all TES files (e.g., operating procedures, program template, historical photos, etc.) on Dropbox towards any future changes regarding the website. Karla will check on costs beyond free Dropbox service.

**Publicity**– Chair Becky Trout Fryxell was absent; Facebook and Twitter? links to website suggested by Greg Wiggins (Greg will make an announcement at the beginning of the meeting about how to post photos from the meeting on the TES Facebook account.

President –Elect Parkman asked for additional comments. Greg Wiggins stated that the TES t-shirts will be available for sale at this annual meeting.

Steve Murphree moved that the meeting be adjourned, Frank Hale seconded the motion, the motion carried and President Wiggins adjourned the meeting at 11:07 a.m. CDT.

**Action Items:**

1. Historian Frank Hale stated that he had a box of photos, etc. from Harry E. Williams that he would be sorting through towards scanning photos for the TES website and Facebook page.
2. It was suggested that Jason Oliver and Karla Addesso co-chair the 2018 committee, make these corrections then get input from committee member Gray Haun.
3. Greg Wiggins suggested that we place all TES files (e.g., operating procedures, program template, historical photos, etc.) on Dropbox towards any future changes regarding the website. Karla will check on costs beyond free Dropbox service.

Respectfully submitted by Steve Murphree, TES Secretary