**Tennessee Entomological Society**

**Board of Directors Meeting via a Zoom video conference**

**July 27, 2017**

**Board Members present:**

Greg Wiggins, President

Pat Parkman, President-Elect and Program Chair

Steve Murphree, Secretary (2017-2019) and Membership Committee Chair

Steve Powell, Treasurer (2016-2018) and Predictions/Evaluations Committee Chair

Frank Hale, Historian

Kevin Moulton, Awards Committee Chair

President Wiggins called the meeting to order at 1:05 p.m. EDT.

1. **Keynote Speaker** – President-elect and Program Chair Pat Parkman stated that he thought Becky Nichols was still available and will check on this. Both Steve Powell and Frank Hale pointed out that Becky may or may not be able to take compensation/reimbursement for some of her expenses. Greg Wiggins proposed that TES should at least cover her travel/hotel/meal expenses. Since she will be driving, Treasurer Powell stated that money is available and that we could use the current state mileage rate of 47 cents per mile.

2. **Meeting Announcement** – President Wiggins asked if it would be okay to send out the Call for Papers, and information about the Student Paper Competition in the first week of August and again in early September. Frank Hale said that an early announcement is better so that attendees can get room reservations ($99.99 plus tax rate at the Baymont Hotel in Brentwood). Board members agreed to Wiggins’ request and also set Monday, September 18 as the title/abstract deadline (Friday, September 22 at the latest). Greg Wiggins will send the 2016 Call for Papers and other files to Pat Parkman for revision for the early August email to TES members. Membership committee chair Steve Murphree will forward this email to science departments in Tennessee. Frank Hale will send a recent SEB ESA (Memphis) list of Tennessee entomologists to Murphree. Frank Hale said that he will contact David Cook about submitting materials for the Governor’s Entomology Week Proclamation.

3. **Local Arrangements/Hotel Reservations** – Chair Frank Hale reported that the Baymont Hotel is set up for reservations at $99.99 plus tax – lower than the Brentwood average of $125.00 per night. The TWRA Region II conference room will have computer/AV set up and Hale will call TWRA again to double check on the equipment and the hours reserved. Greg Wiggins will try to get UT Entomology and Plant Pathology Chair Dewayne Shoemaker to come to this meeting. Steve Powell will attempt to get a Tennessee Department of Agriculture official to provide a welcome at the beginning of the meeting. Greg Wiggins asked if someone should contact Clete Youmans about whether he will sponsor/provide refreshments again this year. Frank Hale said that we can count on him but Wiggins will make contact with Youmans in advance of the meeting announcement. There will be no Insect Festival this year.

4. **2016 Firefly** – President Wiggins read Karla Addesso’s comments/questions. Steve Murphree will check previous years’ meeting minutes in an attempt to fill in missing student competition winners and to check for accuracy. There was some discussion by Wiggins and Hale concerning whether or not to include the 2016 program in the 2016 Firefly.

5. **Awards Committee** – Chair Kevin Moulton will check with John Skinner to determine if there is a Harry Williams 4-H award winner for this year. Frank Hale will check with John Skinner, Karen Vail and others to find out if there was an entomology winner at the Mid-South Science Fair to see if the Howard L. Bruer Award can be awarded this year. Steve Murphree stated that he had given Howard L. Bruer Award submission materials to a student with an entomology project at the Middle Tennessee Science and Engineering Fair in March. Kevin Moulton said that he and Karen Vail had discussed whether TES should just give money to student paper competition winners rather than plaques. Frank Hale and others agreed that the winners would rather have the money and a certificate.

6. **TES T-shirts** – Greg Wiggins had started an order at Borderland Tees in Knoxville earlier in the week ($6/shirt; total order about $400). Frank Hale and other Board members present supported his proposal that TES charge $10 for shirts.

7. **Pre-Meeting Board Meeting** – The directors present agreed that this meeting will occur at 10:00 a.m. on October 5 in the TWRA Region II Conference Room.

8. **Adjournment** - President Wiggins adjourned the meeting at 2:44 p.m. EDT.

Respectfully submitted by Steve Murphree, TES Secretary

**Action Items from this Meeting:**

1. Pat Parkman will contact Becky Nichols to be sure that she still available to be the keynote speaker.
2. Pat Parkman will send by email the Call for Papers/Student Paper Competition announcement during the first week of August and again in early September.
3. Steve Murphree will forward the Call for Papers/Student Paper Competition announcement to science departments in Tennessee.
4. Frank Hale will send a recent SEB ESA (Memphis) list of Tennessee entomologists to Murphree.
5. Frank Hale will contact TWRA to double check about the Region II conference room AV equipment and hours reserved.
6. Greg Wiggins will inform Clete Youmans about the meeting towards his annual refreshments sponsorship.
7. Steve Murphree will review previous years’ meeting minutes to fill in missing Student Paper Competition winners and check for accuracy in the 2016 Firefly.
8. Kevin Moulton will check with John Skinner to determine if there is a Harry Williams 4-H award winner for this year.
9. Frank Hale will check with John Skinner, Karen Vail and others to find out if there was an entomology winner at the Mid-South Science Fair to see if the Howard L. Bruer Award can be awarded this year.